

Housing Allowance for University Students – Frequently asked Questions

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1. How do I access the service to submit an electronic application for the housing allowance?

To access the electronic application, the beneficiary (parent or student) must use the username and password provided by the AADE for the TAXISnet electronic services. The entry of these access credentials constitutes consent to the cross-referencing of their data.

2. How is the amount of the annual housing allowance for the beneficiary determined, and what about for cohabiting students?

An annual housing allowance of one thousand five hundred (1,500) euros is granted to undergraduate students of Higher Education Institutions and Higher Ecclesiastical Academies who are Greek nationals or nationals of other European Union countries. The allowance is set at two thousand (2,000) euros for students at a university outside the Attica Region or the Thessaloniki Regional Unit.

For a student sharing a residence with another undergraduate university student (who is enrolled for their first degree, has not exceeded the standard study duration in semesters required for graduation, in accordance with the department's study program, and provided that the student's and the cohabiting student's Departments/Schools are located in the same city or regional unit), an annual housing allowance of two thousand (2,000) euros is granted. In case of a student outside the Attica Region or the Thessaloniki Regional Unit who cohabits with another student in the same leased residence, the allowance is set at two thousand five hundred (2,500) euros.

3. In the "My Applications" tab, it says the application is in "Temporarily Saved" status. What does this mean?

Applications in "Temporarily Saved" status have not yet been submitted.

You must proceed with the submission within the specified deadline to allow for the application's evaluation by the competent Institution.

Please note that after the deadline has passed, no application can be submitted and evaluated.

4. How can I be sure my housing allowance application has been submitted?

Submitted applications receive a unique submission protocol number. You can check the status of your application in the "My Applications" tab.

5. Can I submit a late application?

The creation and submission of applications is only permitted during the time periods determined by the Ministry of Education, Religious Affairs and Sports.

6. How can I print my application?

As shown in the application's user manual, after logging into the electronic application, the beneficiary selects "My Applications" and then "Print" for the submitted application they wish to print.

7. Where do I enter my IBAN so the allowance can be paid if my application is approved?

As shown in the application's user manual, the beneficiary's bank account number (IBAN) is entered after the eligibility Criteria Check, in the final step of the application.

8. I'm divorced. Which of the two parents should submit the application for our child's housing allowance?

In the case of divorced or separated parents, the beneficiary of the allowance is the parent who bears the financial responsibility for the student and lists them as a dependent.





9. The child is declared as a dependent of the student's father, but the lease is in the mother's AFM. The two parents are married. Who should submit the application?

The application must be submitted by the beneficiary, meaning the person who is bears the financial responsibility of the student, as defined by Article 11 of Law 4172/2013 (A' 167).

If the other parent's details have been declared at the relevant step, then their AFM can also be selected as the renter at the lease details step. If the rental agreement cannot be verified electronically, it must be submitted to the competent service of the Institution, where the authorized employee will evaluate the relevant criteria in the electronic application.

10. I'm trying to create an application as a student over 25, but the system shows a message that I am under 25 and won't let me continue. What should I do?

Since the application concerns the Academic Year 2024-2025, the age criterion is met if the student was born before no late than 31-12-1998. If they were born from 01-01-1999 onwards, the application must be submitted by the parent who bears the financial responsibility of the student and lists them as a dependent.

11. When do I select the category "My parents are residents abroad"?

This category should only be selected if the student does not qualify under **any** other category. In this case, they are required to submit to the competent service of the Institution all the documents regarding income and property status, both for themselves and their parents or their supporting parent. Foreign income is added to any income declared in Greece, and the foreign residence is taken into account. All foreign documents must be officially translated under the responsibility of the beneficiary.

12. The student for whom the housing allowance is being applied for does not have an academic ID. What can be done?

If for any reason the student does not have a valid academic ID, they must first apply for and receive their academic ID, and then they can submit the application for the allowance. If the academic ID has been canceled due to the end of student status (completion of studies, discontinuation of studies, etc.), the details of their last canceled Academic ID are taken into account, and the authorized employee of the Institution will certify during the academic criteria verification that the student held valid student status for the Academic Year of the application.

13. What are the academic criteria for this program?

The academic criteria for this program, which are verified by the competent service of the student's Institution, are as follows:

- The student must have successfully passed at least half of the courses of the previous academic year for which they are applying for the allowance. This criterion does not apply to first-year students.
- The allowance is granted for a number of years equal to the standard years of study for the corresponding school or department, according to their study program. This includes any time during which they received the allowance while studying at another Department or School. For the verification of this specific criterion, there is also interoperability with the Academic ID service (student pass).
- 14. The criteria check shows that I have exceeded the standard study duration in semesters required for graduation, but this is not correct because there was a suspension of studies. What should I do?

You should cancel your academic ID and issue a new one with correct information. However, even if you do not, you can submit your application as usual, and this criterion will be checked by your Institution's service.







15. I already hold a university degree and am studying for a second degree. Am I entitled to the housing allowance?

According to the current legislation, those who are studying for a second degree are not entitled to the housing allowance, regardless of their method of admission.

16. I'm a postgraduate/doctoral student. Am I entitled to the student housing allowance?

According to the current legislation, the student housing allowance is granted to **undergraduate** students of Higher Education Institutions and Higher Ecclesiastical Academies, provided they meet the conditions.

17. I'm a student at the Hellenic Open University. Am I entitled to the student housing allowance?

According to the current legislation, undergraduate students of the Hellenic Open University (HOU) do not fall within the scope of the provisions for the granting of a student housing allowance.

The eligible departments for the Student Housing Allowance are listed in the annual circular.

18. The lessee of the rented residence in the city of study is the student's sibling, so the electronic application does not verify the relevant criterion. Is the right to the housing allowance lost?

No. If the lessee is the student's sibling or a parent who does not financially support the student (in the case of divorced parents) and the electronic verification fails, the beneficiary must submit to the competent service of the Institution the lease agreement and a solemn declaration from the lessee consenting to the granting of the allowance. Subsequently, the competent service of the Institution will request a family status certificate to clarify the family relationship and then evaluate the relevant criterion.

19. The student has been transferred and cumulatively meets the six-month criterion for the two houses they rented. However, the application does not allow for both lease agreements to be declared and shows that the criterion is not met. What can be done?

In the electronic application, you should declare the details of the lease in the city where the student is currently studying. After submitting the application, you will need to provide a copy of both lease agreements to the competent service of the Institution.

20. The student has been transferred. Which Institution will grant the housing allowance?

For students who have been transferred, the allowance is granted by the Institution to which the student is enrolled at the time of application submission.

21. My parents are residents abroad, and I do not have a Social Security Number (AMKA). What should I fill in the application?

Students who are nationals of European Union countries and declare that their parents are residents abroad and do not have a Social Security Number (AMKA) may submit an application using their European Health Insurance Card (EKAA) number.

22. I did not declare my Social Security Number (AMKA) in the electronic academic ID service. Can I register it now to submit an application for the housing allowance?

Regarding the registration of your Social Security Number (AMKA) in the electronic academic ID service, you may contact the Academic ID Help Desk at 215 215 7855 or via the following contact form: https://academicid.minedu.gov.gr/contact





23. I have submitted an application for an academic ID. Is it mandatory to have received the academic ID to be able to apply for the housing allowance?

To be able to submit an application for the housing allowance, it is sufficient that the academic ID application has been approved by the Secretariat of the relevant Department.

24. My father's main residence is in Rafina, while I study at the Kapodistrian University and rent an apartment in the Zografou area. Why does the system show me as ineligible?

According to the current legislation, a student must reside in a leased residence due to their studies in a city other than their main residence, and in which neither they nor their parents have full ownership or the hold usufruct of another residence.

Specifically for the wider areas of Thessaloniki and Attica, it is noted that the urban complex of Thessaloniki is considered one city, including cities or areas less than twenty (20) kilometers from the center of Thessaloniki. Similarly, the entire prefecture of Attica is considered one city, with the exception of its island areas and cities or areas more than forty (40) kilometers from the center of Athens. Tables 2 and 3 of the implementing circular list the Municipalities, as they appear in the AADE's E9 Registry, which constitute the "city" of Athens and those that form the urban complex of Thessaloniki, respectively.

25. I hold usufruct rights to a property in the city of study. Why does the system show me as ineligible?

According to the current legislation, a student must reside in a leased residence due to their studies in a city other than their main residence, and in which neither they nor their parents have full ownership or hold usufruct of another residence.

26. How is the annual family income calculated? What amount must it not exceed?

The annual family income is defined as the total annual taxable actual or presumptive, as well as the exempt or specially taxed income of the taxpayer, their spouse, and their minor children, from all sources. The annual family income of the previous year:

- Forty thousand (40,000) euros, increased by three thousand (3,000) euros for each dependent child beyond the first, For applications concerning undergraduate students who enroll in the academic year 2021-2022 and onwards at Democritus University of Thrace, the University of the Aegean, and the University of Western Macedonia
- (30,000) euros, increased by three thousand (3,000) euros for each dependent child beyond the first, in all other cases.

27. What information about the cohabiting student must be submitted in cases of students sharing a residence?

In cases of students sharing a residence, the following information must be entered:

- The Academic ID number of the cohabiting student.
- The Tax Identification Number (AFM) of the cohabiting student.
- The AFM of the person, as declared in the cohabiting student's lease agreement.

28. What criteria must apply to the cohabiting student for me to receive the increased allowance?

According to the current institutional framework, the increased allowance is granted when a student is sharing a residence with another undergraduate university student who is studying for his first degree, has not exceeded the maximum study duration required for graduation according to the department's study program, and provided that the Departments of study of the student and the cohabiting student are located in the same city or regional unit. The criteria for the cohabiting student are as follows:





- The cohabiting student does not hold another university degree.
- The cohabiting student has not exceeded the study duration limit in semesters as defined in the department's study program.
- The cohabiting student studies in the same city or regional unit as the student applying for the housing allowance.
- The AFM declared as the lessee on behalf of the cohabiting student is their own AFM or lists them as a dependent child in their tax return.
- The lease agreement for the housing allowance application lists the AFM declared for the cohabiting student as the lessee.

29. My roommate is not on the lease, but their sibling is. What applies in this case?

According to the relevant circular, in the event of a failure of the electronic check and if the person listed on the lease is a parent or sibling of the cohabiting student, the competent service of the Institution will ex officio request a family status certificate to clarify the family relationship.

30. My roommate is not an undergraduate university student. Can I still enter cohabitation details?

According to the current institutional framework, the increased allowance is granted when a student cohabits with an eligible undergraduate university student who is studying for a first degree, has not exceeded the study duration in semesters required for graduation according to the curriculum, and provided that the Departments/Schools of the student and the cohabiting student are in the same city or regional unit.

31. My roommate is an undergraduate student at the Hellenic Open University. Can I still enter cohabitation details?

According to the current institutional framework, undergraduate students of the Hellenic Open University (HOU) are not eligible to be declared as cohabiting students.

32. I'm a university student and my roommate is a trainee at a Public Vocational School (S.A.E.K.). Can I still enter cohabitation details?

According to the current institutional framework, the increased allowance is granted to a student who cohabits with an eligible undergraduate university student.

33. I submitted cohabitation details in my application, but my roommate also wants to apply for the allowance. Do they need to submit their own application?

Filling out the cohabitation fields in the application does not constitute an application for the cohabiting student. A **separate application must be submitted for each** eligible undergraduate student.

34. What happens if my application is approved but the cohabitation details are rejected? Do I lose the allowance?

No, if the cohabitation details are rejected by the competent Service of the Institution, the rest of the application remains valid.

35. My application was rejected. Can I file an appeal?

Any applicant whose submission was rejected, either by the Institution's evaluation or the electronic automated check, may submit an appeal request within one month from receiving the notification of the rejection result which





they received via email or by monitoring the application's progress through the electronic application. The appeal request is submitted in hard copy to the Institution, along with all necessary supporting documents to prove the applicant's claims. The competent services of the Institution may request any additional supporting documents they deem necessary for the review of the appeal-remedy request.

36. Where can I turn if I have a technical problem or a question about this program?

For questions regarding the status and evaluation results of your application, the required documents, and the payment of the allowance, please contact the competent service of your Institution. You may find the contact information for your Institution's service at the following Link.

For technical support regarding the use of the application, you may contact the User Help Desk by phone at 215 215 78 42 (Monday to Friday 09:00-17:00) or send your question via the following <u>form</u>.

